

MASA Staff Meeting
8/22/13 3:00

In attendance: Jennifer P, Abigail Buchberger, Kayla Drozd, Mari Faber, Michaela Geier, Anne Hadler, Heidi Hadler, Hannah Imhoff, Lisa Krautkramer, Tyler Lang, Cathy M, Holly Matel, Lindsey McCluskey, Katie Miller, Evan Oelrich, Marie Stubbe, Janine Van Rixel,

Excused:, Annie Fochs, Denise Gage, Terese Globensky, Katrina Guralski, Rose Hiebl, Abi Hoyt, Heather Hoyt, Jansen Imhoff, James Krautkramer, Mandy Krautkramer, Tiffany Ludkey, Matt Matel, Alisen Montana, Emily Stubbe, Alyson Sweno, Amy Westfall, Ashley Wilichowski

Not Excused: Trista Baye-Martin, Rusty Krautkramer,

Staff Meeting

- Jennifer had the guard shirts out. If anyone could use another (yours is getting old or you are working a lot) you can take one.
- Jennifer passed out the new WSI orientation sheet and we reviewed it. This sheet will be used when you are training new staff for teaching lessons. The hope is that this tool will help us achieve more consistency with our lessons. This does not mean that you cannot individualize your classes.
- There are also similar tools for training new staff for guarding and desk work.
- A general reminder was given to please put your equipment away after your classes.
- Starting in October we will have drills to complete each month. We will still have a staff meeting, and drills can be completed after the meeting, but they will be posted at the beginning of the month so that you can do them when you have time. The drills will be related to awareness things for each month; like heart month for example. The guards can check you off. Sometimes they will be physical skills that you will need to complete and sometimes they will be sheets for you to fill out. We will let you know what and where the requirements for the month will be posted in an e-mail; probably the one that gives you your next schedule.
- The box for swim suits that were purchased to be picked up will now be found in the cupboard under the till.
- Info about our new Vintage Swimmer program is available at the desk and on-line (on the home page). We reviewed this. Please familiarize yourself with this information in case customers ask you about it. Or maybe, you are interested in being a "Vintage Swimmer" if you are over 18. The fee is to pay for the extra time that we will be open and for coaching. Katie Miller will coach the program.
- We took a "fun" membership quiz and then reviewed it afterwards. Even if you don't normally work at the desk please complete this quiz (they will be in your mailbox if you did not attend), and let us know if you have any questions. Even if you only guard (not desk) you will find the customers will ask you about membership.