

## Staff Meeting 9/25/14 & 9/28/14

In attendance: Chelsea Bauman, Olivia Frieders, Terese Globensky, Joanna Grill, Anne Hadler, Heidi Hadler, Heather Hoyt, Jansen Imhoff, Isabelle Kochiu, James Krautkramer, Danielle Lampe, Tyler Lang, Cathy Matel, Matt Matel, Katie Miller, Jennifer Passehl, Cameron Sonnentag, Marie Stubbe, Janine Van Rixel, Ben Wesolowski

Excused: Trista Baye-Martin, Mari Faber, Annie Fochs, Denise Gage, Isadore Hackle, Adrienne Reed, Alyson Sweno,

Un-Excused: Satchel Beranek,

### **Desk**

- It is membership renewal time. Please brush up on membership renewal procedures if it has been a while for you and you will be working the desk in September and October.
- Our phone system has been revamped. YOU NO LONGER HAVE TO DIAL 9. JUST CHOOSE THE LINE THAT YOU WANT AND DIAL. IMPORTANT IF YOU EVER HAD TO DIAL 911. (911 NOT 9-911)

### **Guards**

- Bring suits next month.

### **Lessons**

- We discussed the changes in the levels for lessons. Please review the lesson sheets and be aware of this when you do your evals.
- Tell parents about this change so that they will be aware that some levels have more skills to learn now.
- For example: Some skills that used to be level 3 are now in 4 Red and 4 Blue and some other skills are now level 3 so the 4's may now have more to learn that they didn't get in level 3.
- Some of the safety topics have also changed.
- The main thing is to check the sheets before you start so that you know what you are teaching.
- If there is a skill that you don't know, don't be afraid to refer to the book. In some cases just the names have changed.

### **All**